

Event Organizer Form 2009

To secure sanction from the Preeclampsia Foundation to move forward with event planning on behalf of the organization, please complete the following form. Return electronically to Dawn.Detweiler@preeclampsia.org or send email for detail on where to mail a hardcopy.

1. **Name of Volunteer Organizer:**
2. **Volunteer's address:**
3. **Phone number:**

4. **Email address:**

5. **Proposed Event Title**

The Preeclampsia Foundation can only be identified as the beneficiary of the event as in "The Joan Smith Memorial Golf Tournament to benefit the Preeclampsia Foundation", not the sponsor of the event.

6. **Date of event:**

7. **Time (s) of event:**

8. **Location of event:**

9. **Time(s) of event:**

10. **Additional description or details about the event/project:**

11. **Projected number of attendees/participants:**

12. **Fees or cost to each participant:**

13. **Will sponsorships be solicited? Will benefits be offered to sponsors? If yes, what?**

(The National Fundraising Coordinator can help you determine appropriate benefits, if needed).

14. **Plans for promoting the event:** *(flyers, email notice, print news, TV, radio...)*

15. Your event will be posted to the Preeclampsia Foundation website (www.preeclampsia.org).

Please share here the contact info you give permission to have included in the post so participants can reply to you:

16. **Briefly share what motivated you to choose the Preeclampsia Foundation as the beneficiary of your efforts?**

I HAVE READ AND AGREE TO THE PRECLAMPSIA FOUNDATION FUNDRAISING GUIDELINES.

Signature _____

Date _____

The Preeclampsia Foundation (PF) is a non-profit organization dedicated to funding research, raising public awareness, and providing support and education for those whose lives have been touched by preeclampsia and other hypertensive disorders of pregnancy.